



Mrs. Razia Khan

*English Language Unit, Foundation Program,
Dhofar University, P.O.Box.2509,Salalah-211, OMAN
Ph. 00 968 23237167 off, Ph. 00 968 99181833 mob.
Ph. 00 968 23290379 res,
raziak18@yahoo.com , razia_khan@du.edu.om (Razia_khan)*

OBJECTIVE:

To effectively use my teaching, computer, administrative and organizational skills in a challenging position where my drive and ambition will be awarded.

PERSONAL

Date of Birth : 23 Nov. 1970

Marital Status : Married (one son)

Husband's Name : Dr. Khaliquzzaman Khan
(He is Asst. Professor in Dept of Management, Marketing & Information Systems,
Dhofar University, Salalah, Oman.)

WORK EXPERIENCE

- **16 September 2006 till Date**
English Language Instructor
Teaching English language in Foundation Program , Dhofar University,
Salalah, OMAN (<http://www.du.edu.om/>)
- **9 Feb. 1994 – 22 Jan 2000**
English Instructor
Muslim Inter College, Fatehpur **India.**
Duties: Teaching English and other related subjects as an adjunct instructor.
Conducting Outdoor Activities etc.

COMMUNITY SERVICE

- Member Student Support Unit, Foundation Program Unit, English Unit,
Spring 2010-11.
- Academic Advisor to a group of students.

- IELTS invigilator

PROFESSIONAL EDUCATION

- **2010: TEFL PROFESSIONAL CERTIFICATE**
TEFLE INSTITUTE, CHICAGO, IL-60613, USA (www.TEFLinstitute.com)
- **1999 : Bachelor of Education (B. Ed.)**
Chhatrapati Shahu Ji Maharaj University, Kanpur, India.
(Formerly known as Kanpur University)
II nd. Division in Theory, I st. Division in Practical :
Overall : I st. Division.

WORKSHOPS

“**Co-opertative Learning in the English Language Classrooms**” organized by Center of Teaching and Learning, Dhofar University, Salalah, OMAN.
May 2009

“**Students Centered Teaching**” organized by Center of Teaching and Learning, Dhofar University, Salalah,OMAN.
January 2009

FORMAL EDUCATION

- **2005: Master of Arts (M.A.) in English.**
Chhatrapati Shahu Ji Maharaj University, Kanpur, India.
(Formerly known as Kanpur University)
- **1995 : Master of Arts (M.A.) in History,**
Kanpur University, Kanpur, **India**
I st. Division.
Has been Awarded a medal and Certificate of Honour for scoring the highest marks in University Examination 1974-1975
- **1993 : Bachelor of Arts (B.A.)**
Kanpur University, Kanpur, India.
Subjects:
 - **English.**
 - History, and
 - Psychology.I st. Division.
Has been Awarded a medal and ‘Certificate of Honour’ for scoring the highest marks in University Examination 1993

- **1990 : Intermediate,**
U.P Education Board, Allahabad, India
Subjects:
English, Mathematics, Physics, Chemistry, General Hindi.

- **1986 : High School :**
U.P. Education Board, India.
Subjects:
English, Mathematics, Science, Social Science, Biology, and Elementary Hindi.