(Vision for the Future)

FOUNDATION PROGRAM

Course Syllabus

FPE 103C: FP ENGLISH LEVEL 3

(A) University Vision, Mission and Values

Vision

Dhofar University aspires to occupy a distinct position among the leading institutions of higher education in the Arab Region.

Mission

To provide quality teaching and learning, conduct research in an inspiring environment conducive to creativity and innovation, and engage with the community.

Core Values

The core values of Dhofar University are:

- **Excellence** – Our commitment to excellence drives us to do better consistently.
- **Integrity** – We believe in honesty and coherence between our words and actions.
- **Responsibility** – We accept full responsibility for our actions all the times.
- **Commitment** – We are committed to give our best and deliver what we promise.
- **Transparency** – For us, transparency is the foundation of trust.
- **Adaptability** – We believe adaptability is the key to success in an ever-changing environment.

(B) FP Vision and Mission

Vision

Foundation Program aspires to become one of the leading GFPs in the Arab region, equipping students to be more competitive in colleges inside and outside Oman.

Mission

To expose students to rich, engaging curricula using innovative teaching and learning strategies that enable students to tap their learning potential to become autonomous, life-long learners

(C) Course/ Instructor/ Coordinator Information

Course Code	:	FPE 103C
Course Title	:	FP English Level 3
Credit Hours	:	NA [20 Teaching Hours per week]
Pre-requisite	:	FPE 102B
Co-requisite	:	NA
Delivery Mode	:	Lecture/Tutorial/Lab

Course Schedule (For all sections):

Section	Class Room	Days	Time	Instructor Name	Email	Office Room	Office Telephone
1	001D	5 (S-Th)	08:00- 10-00 (R/W)	Ahmad	xxx	xxx	xxx
	001D	5 (S-Th)	10:00- 12-00 (L/S)	Mahija	xxx	xxx	xxx

Course Coordinator   :   Ahmad Al Ani
Email   :   a_alani@du.edu.om
Office Extension   :   7530
Office Room   :   221A

(D) Course Description

FPE 103C is an intensive upper intermediate English course designed to prepare students to meet the IELTS Band 5.0 requirement for exiting the program. Skills taught include Reading & Writing and Listening & Speaking. Upon completion, students transit to their respective majors.

(E) Course Learning Outcomes:

Course Learning Outcomes		Assessment Tools
Reading		
1	Read a two-page text and identify the main idea(s) and extract specific information in a given period of time. (approx. 600 words)	FA/ Midterm/ Summative Quiz/ Final
Writing		
1	Paraphrase information from graphically presented data and write a report of **150 words**.	FA/ Midterm
2	Write texts of a minimum of **250** words, showing control of layout, organization, punctuation, spelling, sentence structure, grammar and vocabulary.	FA/Summative Quiz/ Final
Listening		
1	Listen to a conversation between two or more speakers and be able to answer questions in relation to context, relationship between speakers, register (e.g. formal or informal).	FA/ Midterm/ Summative Quiz/ Final
Speaking		
1	Actively participate in a discussion on a topic relevant to their studies by asking questions, agreeing/disagreeing, asking for clarification, sharing information, expressing and asking for opinions.	FA/ Final
2	Prepare and deliver a talk of at least **FIVE minutes**. Use library resources in preparing the talk, speak clearly and confidently, make eye contact and use body language to support the delivery of ideas. Respond confidently to questions.	FA/ Midterm/ Final
General Study Skills		
1	Time Management and Students' Responsibility	Portfolio
2	Research Skills	Research Report
4	Giving Presentations	Research Report

(F) Program Learning Outcomes: Refer to Scope and Sequence Document

(G) Teaching Materials & Additional References and Resources

Textbook	Mindset for IELTS level 1: An Official Cambridge IELTS Course, Greg Archer, et.al, Cambridge University Press, 2022, ISBN 97813316640050.
Reference Books	NA
Handouts	Practice Tasks
Useful Websites	CambridgeOne
Software(s)	Mindset Presentation Plus
Other Resources	PPT
e-learning Resources	Moodle & OneDrive

(H) Teaching/ Learning Strategies and Use of Technology

The course is completely skill-based. Two different instructors handle the course: one handles reading & writing modules and the other listening & speaking. Teaching is more like training and facilitating learning. It includes pair/group work, homework, assignments, in-class participation, formative quizzes, e-portfolio (on the Moodle) and research report. Students need to use the textbooks in the classroom on a regular basis. Presentation Plus software provided by the Cambridge University Press is used to display the course materials to the students in the classroom. Present, Practice and Produce (PPP) method is used to teach all the skills. In addition, practice tasks are provided to strengthen their IELTS exam skills and to reinforce their comprehension, vocabulary and grammar skills. Students use internet sites to do their homework and refer to language whenever the need arises. Regular class attendance is important and will be monitored. Students study 20 hours a week (10 reading & writing and 10 listening & speaking). They are expected to develop their IELTS exam skills and sit the real IELTS exam at the end of the course. Additionally, General Study Skills (GSS) are embedded into each course to equip students with fundamental study and academic skills needed for higher education studies.

(I) Weekly Course Content Outline: Refer to Level-3 study plans for specific details.

Week No.	Topics/Activities to be Covered
1	Placement Tests/Registration
2	Unit 1 Reading, Writing, Listening and Speaking
3	Unit 1 & 3 Reading, Writing, Listening and Speaking
4	Unit 3 & 4 Reading, Writing, Listening and Speaking
5	Unit 4 Reading, Writing, Listening and Speaking
6	Unit 5 Reading & Listening
7	Midterm Exams
8	Unit 6 Writing & Speaking
9	Unit 7 Reading, Writing, Listening and Speaking
10	Unit 8 Reading, Writing, Listening and Speaking
11	Exit exam practice
12	Final Exams

(J) Assessment Tools and Schedule

Assessment Tools	Grade Proportion	Week/Dates
Formative Quiz	15%	Ongoing
Portfolio	5%	Ongoing
Research Report (Written & Presentation)	10%	Ongoing
Midterm exam	20%	7th week
Summative Quiz	10%	8th/ 9th week
Final exam	40%	12th Week
Course Work Total	**100%**	
Course work %	**50%**	
Exit Exam %	**50%**	
Cumulative Total	**100%**	

(K) Important Information for Students

1) University Academic Integrity Policy

The university requires its student to adhere to the academic integrity policy and avoid indulgences in the acts of cheating, collusion or plagiarism during examinations or continuous assessment. Any act of academic misconduct will invite sanctions as per DU policy.

(Please refer to DU student handbook and Academic Integrity Policy for detailed guidelines.)

2) Class Attendance Rules

Attendance of all classes and course-related activities is obligatory. The maximum absences allowed for a student is 25% of the total number of classes of a particular course. Before reaching the withdrawal stage, LOGSIS warns the students by way of three warnings sent to their DU email account by DAR. This email messages to students is a formal communication of the university with its students so students are strongly advised to access their DU email accounts on daily basis to track their absences, along other important things, to respond appropriately when needed.

3) The warnings of absences are as follows:
   a) **First warning**: This is when a student's absence reaches **7%** of the total number of classes of a particular course.
   b) **Second warning**: This is when a student's absence reaches **14%** of the total number of classes of a particular course.
   c) **Final warning:** This is when a student's absence reaches **21%** of the total number of classes of a particular course.

If the absence crosses 25.1%, the student will be dismissed from the course and a "WA" will be shown in his/her transcript against the dismissed course and dismissal letter will be sent to his DU email account.

4) End-Term Evaluation by Students

All students are required to complete "Online Evaluation" of Course, Graduate Attributes and Course Instructor at the end of the term. The specific dates for evaluation shall be announced by the course instructor in the class. It is mandatory for the students to complete this online evaluation, without which their final grades shall not be announced.

5) Additional information, if any

For the benefits of the group, all students are asked to participate actively in all aspects of the course. Those wishing to succeed must:

- Arrive on time and attend all classes.
- Complete all work on assigned dates.
- Complete all writing assignments on assigned dates.
- Take part in oral discussion and make presentations as assigned.
- Participate in class on a regular basis.
- Never miss quizzes, tests, presentations and other alternative assessments as they prepare you for your midterms and also finals.

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