

Important Information about the Registration for the Summer Semester
2017/2018

The registration period of college students is on Thursday, 21/6/2018. Registration will be online through the **DU SIS** link on the DU Website **du.edu.om** for all students. The first period of registration will be dedicated for the graduating students only (those who have 09 Cr. or less) and then, will be open for all students.

The following table shows the details:

Date	Student Passed Credits	Time of registration Inside university	Time of registration online	Allowed Credits Reg.
Thursday 21/6	<u>Graduating Students:</u> <u>CAAS</u> (except Law students) Students who passed 111 to 120 Cr. <u>Law Students:</u> Students who passed 121 to 130 Cr. <u>CCBA</u> Students who passed 111 to 120 credits hours <u>CE</u> Students who passed 129 to 138 credits hours.	Not available	Starting from 07:30 AM till 10:00 AM	9 Cr.
	Graduating Students + Forth & Third year students	Not available	Starting from 10:00 AM till 12:00 AM	6 Cr.
	All Students	Not available	Starting from 12:00 PM till 15:00 PM	

1. Classes start on **Sunday 24/6/2018**. Attendance will be monitored from this day on!
2. Add/Drop operations is on **Tuesday 26/6/2018**.
3. The *Late Registration* is on **Wednesday 27/6/2018**
4. Last day for course withdrawal (**W**) is on **Thursday 02/8/2018**. With (**W**), students lose their withdrawn course registration fee.
5. Last day of classes is on **Tuesday 07/8/2018**.

6. Final exams are on **Sunday to Tuesday 12 to 14/8/2018.**

IMPORTANT REMARKS!

Before registration:

1. Students are strongly advised to seek their academic advisors' advice before the end of the current semester to know what are the courses they should/can register for the summer semester!
2. Students are advised to clear their financial dues before the registration period and to refer to the Finance Department in case there is a need to.
3. Students are advised also to check the validity of their log-in credentials to the DU intranet and to refer to the **Computing and Networking Center** in case there is a need to.

During and after registration:

1. Students are permitted to register for 06 credit hours in the summer semester. Students who are left with no more than 09 credits to graduate by the results of the current semester will be allowed to register during summer in case of availability of the courses. **The 9 cr. online registration will be until 10:00 AM.**
2. Students are held responsible for their registration and therefore they need to ensure that they have done it correctly!
3. If a student's wishes to register through the Admission and Registration department (DAR), he/she must fill in the registration form with all required data, sign it then approve it from his/her academic advisor. The Finance Department stamp is needed if the student pays his/her own tuition fees before registering his/ her courses through DAR. In this case, students should carry their ID cards during their registration.
4. In case a student wants to " withdraw" from the university (Or postpone his/her semester), the due tuition fees refund account will be as follow:
 - * Full refund (100%) till 26/6/2018
 - * Half refund (50%) till 27/6/2018
 - * No refund (0%) after 28/6/2018

As an extra caution! we would like to highlight the importance of making the registration as of the above mentioned date and times and that the university will hold no responsibility should any student fails on this!